

**MINISTRY PLANNING WORKSHEET**

**SUBMISSION DATE**

*To be completed by November 15 by all ministry leaders for planning and budgeting purposes*

\_\_\_\_\_  
**MINISTRY TITLE**

\_\_\_\_\_  
**Ministry leader's name**

*For the body is not one member, but many. If the foot says, "Because I am not a hand, I am not a part of the body," it is not for this reason any the less a part of the body.*

- 1 Corinthians 12

To guarantee unity in purpose, it is necessary that every ministry at Village Church contributes to the achievement of the church-wide vision and support its goals for the future. As a leader, it is your responsibility to make sure that your ministry does not carry out a lone mission detached from the one rest of the "body."

**Please check which Church goal(s) your ministry supports and explain in what capacity**

CHURCH GOALS:

Explain how:

GOAL 1

\_\_\_\_\_

GOAL 2

\_\_\_\_\_

GOAL 3

\_\_\_\_\_

GOAL 4

\_\_\_\_\_

GOAL 5

\_\_\_\_\_

GOAL 6

\_\_\_\_\_

GOAL 7

\_\_\_\_\_

Next, tell us about your ministry. You may have a well-shaped idea in your mind about the purpose of your ministry and the role it plays in the big picture at Village church. Please share that picture with us. If you have not yet set forth a strategy for your ministry, please take advantage of the questions below to start that process.

## MINISTRY PLANNING WORKSHEET

1) Statement of purpose – *Why does this ministry exist?*

2) Vision Statement – *The exciting picture of the future of your ministry*

3) Goals – *If more than one list in order of importance*

**GOAL 1:**

Time frame/deadline:

Resources needed:

**GOAL 2:**

Time frame/deadline:

Resources needed:

**GOAL 3:**

Time frame/deadline:

Resources needed:

4) Funds requested to accomplish the above goals and plans

**IMPORTANT:** *For requests over \$500 please attach a breakdown of your projected expenses*

\$ \_\_\_\_\_